

INTEROFFICE MEMO

DATE : April 5, 2001

PHONE: 7-7825

FROM: **BERNARD CASTRO, Real Property Agent**
Real Estate Services

MAIL CODE: 0832



TO: **JOHN YUHAS, Real Property Manager**
Real Estate Services

SUBJECT : **REQUEST FOR PROPOSAL FOR HSS – DEPARTMENT OF AGING & ADULT SERVICES – FONTANA - BOARD AGENDA ITEM SCHEDULED FOR APRIL 3, 2001**

The following information is forwarded regarding the above-referenced lease amendment:

Square Feet: 8,400±

Financial Impact: The lease payments resulting from an executed lease will be reimbursed from the DAAS budget.

Term: Seven or ten years with options.

Termination Clause: Termination language is included in the sample lease agreement in the RFP.

Tenant Improvement Costs: To be determined.

Ownership: To be determined.

Client Dept. Contact
& Phone No. David Byrne/Mark Weinstein, HSS – 388-0252

BC:mm

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